

ADMISSIONS

Policy statement

It is our intention at Pied Piper to make our setting accessible to children and families from all sections of the local community. We aim to ensure that all sections of our community have access to the setting from open, fair and clearly communicated procedures.

Procedures

- We ensure that the existence of our setting is advertised in the town by the local newspaper, our website and social media and is accessible to all sections of the community.
- We ensure that all information about our setting is accessible in written and spoken form and where appropriate in more than one language.
- We arrange our waiting list in birth order.
- We describe our setting and its practices in terms that make it clear that it welcomes fathers and mothers, other relations and other carers, including child minders.
- We describe our setting and its practices in terms of how it treats its child and their family, having regard to their needs arising from their gender, special educational needs, disabilities, social background, religion, and ethnicity or from English being a newly acquired additional language.
- We describe our setting and our practices in terms of how it enables children and/or parents with disabilities to take part in the life of the setting.
- We operate a waiting list system where we try to offer places to both two and three year olds, funded and none funded.
- We make our Equal Opportunities Policy widely known.
- We make it known to the parent by an invoice if fees are payable. Ways to pay are discussed at the time of registering a child. Parents have the option to pay by cash, cheque or BACS, weekly or half termly.
- Parents of children who are eligible to receive the early years funding will be given an advice slip to say no fees are due, unless they require more hours than their allocated universal 15hours.
- Parents of children who are eligible to the 30 hours free childcare will be given an advice slip to say no fees are due on the presentation and acceptance of a valid code.